



COLLEGE OF TECHNOLOGY AND ENGINEERING

Maharana Pratap University of Agriculture & Technology,
Udaipur – 313 001

No.: CTAE/Acctts/2021/ 939

Dated: 08/2/2021

NOTICE INVITING LIMITED BIDS

BID Ref. No.: CTAE/Acctts./2020-21/LB- 04

Dated:

Sealed Bids, in prescribe format, are invited on behalf of the Dean, College of Technology and Engineering, Maharana Pratap University of Agriculture and Technology, Udaipur (Rajasthan) for the procurement of Goods (and related services)/ Services/Work as listed below and detailed in the Schedule of Supply (Section-2, 3, TB-A and Annexure-1& 2), from manufacturers/ distributors/ authorised dealers/ stockiest/ registered Bidders/ bona-fide dealers up to the Date and Time Specified below. The Bidders or their representative may be present in the bid opening. This bidding document may also be downloaded from our websites www.ctae.ac.in or www.mpuat.ac.in or the website of State Public Procurement Portal www.sppp.rajasthan.gov.in.

SECTION-1

IMPORTANT BID DATA

1.	Procuring Entity's address for Bid Submission, clarification, and Opening of Bids	Dean, College of Technology and Engineering, Administrative Block, Udaipur - 313 001 Telephone No.: 0294-2470837; Fax No.: 0294-2471056, E-mail: ctaedean@gmail.com	
2.	Deadline for Bid submission	Date: 22-02-2021	Time: 1:00PM
3.	Bid opening	Date: 22-02-2021	Time: 3:00 PM
5.	Bid Security Amount	Rs. 3,800/-	
6.	Bid Should remain Valid Up to	30 Days from the Last date of submission of Bids	

Brief Description of the Goods/ Services/Works:

(Please Refer to the Schedule of Supply (Section-2& 3, Annexure-1) for Detailed Specifications and Special Conditions, if any)

SN	Name of the Goods/ Services/Works	Quantity and Unit	Approx. Cost (Rs., Lakh)
1.	CTAE Canteen Services/ सीटीएई कैंटिन संचालन का कार्य (Refer Section 2, 3, TB-A)	01	1.90

Budget Head, Services required (Revenue generation –No expenditure)

Section-2: Schedule of Supply/Service

(Specifications/ Conformance to standards, designs and drawings, etc., Installation/Commissioning, Mandatory operation & maintenance, Training, etc. (Scope of Services)

भाग-2 : सप्लाई/सेवा-शेड्यूल

1. List of Goods/Services/Work and Technical Specifications / Scope of Work:

कार्य का नाम:CTAE Canteen Services/ सीटीईई कैटिन संचालन का कार्य

महाविद्यालय में अधूनरत छात्र-छात्राओ (कुलविद्यार्थियों की संख्या लगभग 1600) व कार्यरत स्टाफ हेतु सेवा प्रदाता को महाविद्यालय की कैटिन का संचालन एक वर्ष हेतु करना है। अनुबंधकर्ता को कैटिन में विभिन्न खाद्य व पेयपदार्थ स्वयं के खर्च पर तैयार/क्रय करके महाविद्यालय प्रशासन द्वारा तय मूल्य पर उपलब्ध कराने होंगे।

List of Goods/Services/Work and Technical Specifications / Scope of Work:

Table -1. महाविद्यालय प्रशासन द्वारा निर्धारित मूल्य सूची

क्र.सं.	नाम वस्तु	मात्रा/वजन	अधिकतम दर (रु.)
1.	चाय प्रति कप	100 ml	5.00
2.	काफ़ी प्रति कप (शुद्ध दूध में)	100 ml	10.00
3.	दूध प्रति ग्लास (मीठा)	150 ml	15.00
4.	कचोरी/ समोसा/ आलूबड़ा, इत्यादि चटनी सहित	100 gm	10.00
5.	ब्रैड बड़ा/प्याज कचोरी (चटनी सहित)	100 gm	10.00
6.	पौहा (प्याज व नमकीन सहित)	100 gm	10.00
7.	पकोड़े (चटनी सहित)	100 gm	15.00
8.	दही की लस्सी (मीठी)	200 ml	15.00
9.	आलू पराठा/भरवा पराठा अचार एवं सॉस के साथ	125 gm	20.00
10.	सादा पराठा अचार एवं सॉस के साथ	100 gm	13.00
11.	आलू/वेज ब्रैड सेंडविच (दो बड़ी ब्रैड) सॉस के साथ	स्टैंडर्ड साइज	15.00
12.	बर्गर	स्टैंडर्ड साइज	20.00
13.	मेगी प्लेन	125gm	17.00
14.	वेज मेगी	140gm	20.00
15.	इडली/वडा (2 नग) सांभर के साथ	स्टैंडर्ड साइज	25.00
16.	हाईटी-फल, मिठाई, वेफर्स, समोसा/कचोरी, चाय/काफ़ी (with packing) पेपर प्लेट	-	30.00 प्रति
17.	हाईटी-फल, मिठाई, वेफर्स, समोसा/कचोरी, Fruity 160ML (with packing)पेपर प्लेट	-	40.00 प्रति
18.	सरस दही/छाछ/लस्सी/ अन्य उत्पाद	-	MRP पर

निविदा की उपरोक्त सभी शर्तें स्वीकार है।

All the terms & conditions of above bid are acceptable.

हस्ताक्षर -----

निविदादाता मय मोहर

नाम:

दिनांक: _____



Section-3: Special Conditions of Contract (SCC)

भाग-3 : अनुबंधकी विशेष शर्तें (SCC)

The following Special Conditions of Contract (SCC) shall supplement the General Conditions of Contract (GCC). Whenever there is a conflict, the provisions herein shall prevail over those in the GCC.

1. Qualifying and Evaluation Criteria:

Qualification Criteria:-The bidder must have all the necessary techno-commercial and financial competence as judged by several criteria like turnover, similar contracts executed in past, etc. Specific criteria to be employed in this bidding are listed in the bidding forms.

Besides financial, commercial qualification as above, the technical suitability of goods offered in view of specifications, standards, samples, etc. as provided in the Schedule of Supply and Biding document shall determine the qualification of the bidder. These details must be provided by the bidder in specific forms, if asked in the bidding forms.

योग्यता और मूल्यांकन मापदंड:

तकनीकी निविदा: निविदादाता के पास सभी तरह के विधि द्वारा सामान्यतया आवश्यक विभिन्न सरकारी विभागों से अनुमति, रजिस्ट्रेशन, इत्यादि के अतिरिक्त निम्न योग्यताएं, as per Technical Bid Submission Form: Part-A(Form: TB-A) के अनुसार होने चाहिए.

Evaluation Criteria: The substantially responsive bids shall be evaluated financially on the basis of highest quoted License fee per month to be paid to the Procuring Entity.

अर्हता और मूल्यांकन कसौटी:

वित्तीय निविदा: वित्तीय निविदा स्वीकृत करने का आधार, तकनीकी मूल्यांकन में अर्हता प्राप्त बोलियों में, कार्य के अनुरूप पर्याप्त श्रम-संसाधन उपलब्ध करने, न्यूनतम मजदूरी दरों का अनुपालन होने का आंकलन होगा। यदि किसी श्रेणी के कामगारों के लिए सरकार द्वारा न्यूनतम मजदूरी तय नहीं है तो उस परिस्थिति में न्यूनतम मजदूरी का आंकलन बोली दस्तावेज़ में कार्य के अनुमानित मूल्य के आधार पर किया जाएगा।

2. यद्यपि अनुबंधकर्ता द्वारा सेवाएं प्रदान करने हेतु रखे हुए व्यक्ति (सेवाकर्ता) अनुबंधकर्ता के ही कर्मचारी माने जायेंगे, परन्तु किसी भी तरह के विवाद की स्थिति से बचने, सेवाएं प्रदान करने हेतु रखे हुए व्यक्तियों के शोषण को रोकने तथा न्यूनतम मजदूरी व श्रम कानूनों की पालना सुनिश्चित करने हेतु अनुबंधकर्ता को कार्य पर रखे व्यक्ति को विगत माह किये गए भुगतानका विवरण शाक्य सहित देना होगा। न्यूनतम मजदूरी, श्रम व अन्य कानूनों के उल्लंघन की शिकायत मिलाने पर संबंधित विभाग को तुरंत कार्यवाही हेतु सूचित कर दिया जायेगा।
3. The order will be placed by the Dean, CTAE, Udaipur or any other Unit Officers of the university and the supply is to be made at FOR Indenter Office or as specified in the supply order within the area of MPUAT, Udaipur, Rajasthan. Payment will be made by indenting officer after satisfactory supply and successful installation, commissioning, training, etc. (if applicable).
4. Liability on the part of University will arise only when the supply order is issued by the Intending Officer of the University.
5. Any dispute arising out of this contract shall be subject to the courts having jurisdiction at Udaipur, Rajasthan only.
6. कार्य पर लगाये जाने वाले व्यक्तियों की आयु 18 वर्ष से कम नहीं होगी।
7. सेवाकर्ता द्वारा चोरी अथवा लापरवाही के कारण होने वाले नुकसान का हर्जाना निविदादाता को देना होगा। इस हेतु चोरी गई वस्तु का बाजार मूल्य चुकाना होगा अथवा उस वस्तु को पुनः स्थापित करना होगा।
8. यह अनुबन्ध एक वर्ष के लिए ही किया जायेगा। अनुबन्ध की शर्तों के अनुसार संतोषप्रद सेवाएं देने पर नियमानुसार अवधि का 3 माह के लिए नवीनीकरण किया जा सकेगा, जो निविदादाता को स्वीकार्य होगा।

9. यदि सफल निविदादाता निविदा शर्तों के अनुसार समय पर व संतोषप्रद कार्य नहीं कर पाता है तो अधिष्ठाता को परिस्थिति अनुसार एक सप्ताह का नोटिस देकर अनुबन्ध समाप्त करने का पूर्ण अधिकार होगा। ऐसी अवस्था में अमानत/घरोहर राशि जब्त की जा सकेगी एवं अन्य दण्ड राशि देय बिल में से काट ली जायेगी।
10. निविदादाता का राज्य सरकार के श्रम विभाग से पंजीकृत होना आवश्यक होगा। सेवा कार्य में प्रदत्त व्यक्तियों पर श्रम कानूनों की अक्षरसः पालना अनुबन्धकर्ता को करनी होगी। पंजीकरण प्रमाण-पत्र की प्रमाणित प्रतिलिपि प्रस्तुत करनी होगी।
11. अनुबन्धकर्ता को केन्द्र/राज्य सरकार के श्रम नियोजन के नियमों द्वारा अधिकृत होने पर ही अनुबन्ध मान्य होगा। श्रम विभाग द्वारा राजस्थान दुकान एवं वाणिज्य संस्थान अधिनियम 1958 के नियम-4 (प्रपत्र-3) की पंजीकरण की सत्यापित प्रतिलिपि संलग्न करना आवश्यक है।
12. यदि निविदाकर्ता सेवाकर के दायरे में आता है तो उसे तकनीकी/वित्तीय निविदा प्रपत्रों में सेवाकर की राशि/दर स्पष्टतया दर्शानी होगी। यदि निविदाकर्ता ऐसा नहीं करता है तो सेवाकर शून्य माना जायेगा और विभाग द्वारा भविष्य में भी कोई सेवाकर का भुगतान नहीं किया जायेगा तथा सरकार को सेवाकर चुकाने की ज़िम्मेदारी निविदादाता की होगी। यदि सरकार के नियमों के अंतर्गत सेवाकर की राशि महाविद्यालय को जमा करवाने का प्रावधान होता है तो नियमानुसार राशि से वा-प्रदाता के बिल में से काटकर सीधे राजकोष में जमा करवाई जाएगी।
13. केन्टीन संचालन कार्य में केन्द्र-राज्य सरकार द्वारा निर्धारित कोविड/19 के दिशा निर्देशों की पालना करनी होगी।
14. केन्टीन संचालन का कार्य आदेश राज्य सरकार से केन्टीन खोलने की अनुमति मिलने के पश्चात ही दिया जायेगा।
15. If bidder comes under GTS, then the same should be indicated in the Technical Bid. Otherwise service tax will be assumed nil and in future the University shall not pay any service tax and bidder has to pay itself.
16. सीटीईई केन्टीन संचालन कार्य हेतु न्यूनतम लाइसेंस राशि रूपयें 5,000/- प्रतिमाह है। निविदा कि सभी शर्तें पूर्ण करने पर ही निविदा दी जायेगी तथा उच्चतम लाइसेंस राशि उद्धृत (Quote) करने वालों को निविदा दी जायेगी।

निविदा की उपरोक्त सभी शर्तें स्वीकार है।

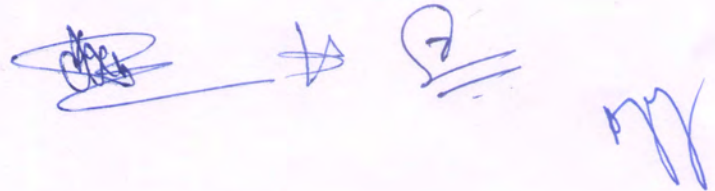
All the terms & conditions of above bid are acceptable.

हस्ताक्षर -----

निविदादाता मय मोहर

नाम:

दिनांक:.....



Technical Bid Submission Form: Part-A
(Bidders Financial and Commercial Competence Criterion)

Important Note:

The bidder is required to enter the relevant information in respect of their Financial & Commercial Competence as described below and as required in SCC. The proof in form of relevant certificates must invariably enclose. The bidder must complete the following Table and indicate the page No. of the enclosed proof in it. **In absence of such proofs, the Procuring Entity may not seek further clarifications and may make its own assessment of the technical suitability.**

S.No	Criteria	Required Value (Item wise)#	Bidder's Response (Yes/No)	Proof submitted at page No.
1.	Average annual turnover (converted into Indian Rupees) defined as the total payments received by the Bidder for contracts completed or under execution over the last 3 years .	Not mandatory		
2.	Minimum experience of providing services of similar kind in a technical institution (Enclose proof)	One Year		
3.	GST registration certificate	Required, if applicable		
4.	GST clearance certificate from the concerned Commercial Taxes Officer	Required, if applicable		
5.	Permanent Account Number (PAN) issued by Income-Tax Department	Yes		
6.	Registration in Labour Department (श्रम विभाग से राजस्थान दुकान एवं वाणिज्य संस्थान अधिनियम 1958 के नियम-4 (प्रपत्र-3) का वैध पंजीकरण)	Required, if applicable		
7.	Registration under the Employees Provident Fund and Miscellaneous Provisions Act, as applicable कर्मचारी भविष्य निधि एवं विविध प्रावधान अधिनियम के अंतर्गत पंजीयन	Required, if applicable		
8.	Registration under Employees State Insurance Act, as applicable (i.e., EPF, ESI registration Certificate) कर्मचारी राज्य बीमा अधिनियम के अंतर्गत पंजीयन	Required, if applicable		
9.	FASSAI Certificate	Yes		

Note: #The bidder's are required to fill the appropriate field or put N.A. (not available). In case of **Yes**, please attach the required proof.

उपरोक्त वाणित के अतिरिक्त निम्नलिखित दस्तावेज आवश्यक रूप से संलग्न करें:

- निविदादाता यदि साझेदारी फर्म /रजिस्टर्ड कंपनी है तो साझेदारों के नाम व पते तथा पार्टनरशिप डीड के रजिस्ट्रेशन की प्रति अथवा कम्पनी रजिस्ट्रार द्वारा जारी रजिस्ट्रेशन प्रमाणपत्र (जो भी लागू हो) की प्रति तथा निविदा पर हस्ताक्षर करने को अधिकृत व्यक्ति के नाम अथारिटी लेटर।
- अनुबंध की विशेषशर्तों में उल्लेखित तकनीकी अहर्ता संबंधी प्रमाणपत्र/दस्तावेज।
- निविदादाता के लिए अनुदेश (ITB), अनुबंध की सामान्य शर्तें (GCC), सेवा-शेड्यूल (SS) तथा अनुबंध की विशेष शर्तें (SCC) प्रत्येक प्रष्ठ पर हस्ताक्षरित।
- मैंने/हमने निविदा की सभी शर्तें भली भांति पढ़ व समझ ली हैं, तथा मैं/हम निविदा में वाणित कार्य/सेवा निविदा की शर्तों के अनुसार करने को सहमत हैं।

हस्ताक्षर -----

निविदादाता मय मोहर

नाम:

दिनांक:.....

TERMS & CONDITIONS:

1. Bid Preparation and Submission:

1.1 The bid/quotation must be submitted on official letter head of the bidder in the enclosed format (Annexure-1) and signed by the Bidder and must be properly sealed in an envelope. On the envelope "Bid for the Supply of [Name of Item/Services.]", "Due date of Opening" and Bid Ref. No. must be clearly marked. If the bid is not sealed and marked as required, the Procuring Entity shall assume no responsibility about its consequences including misplacement and premature opening of the Bid.

2. Validity of Quotation:

2.1 Quotation shall remain valid for acceptance for a period not less than 30 days after the deadline date specified for submission.

3. Bid prices

3.1 The rates quoted by the bidder shall be in Indian Rupees only and shall remain fixed for the duration of the contract and shall not be subject to adjustment on any account.

3.2 All taxes like Central/ Rajasthan GST, etc. to be charged extra should be shown separately (along with their rate) failing which the rates quoted by the bidder shall be assumed to be inclusive of all taxes and levies.

3.3 All rates quoted must be FOR destination and should include all incidental charges.

3.3 The goods quoted should be as per the required specifications. Any deviations should be mentioned in the quotations.

3.4 Wherever applicable, the Make and Model No. of goods offered and their technical leaflet/brochure must invariably be enclosed, failing which the bid may be rejected.

4. Award of Contract/Supply Order

4.1 The Purchaser will award the contract/Supply Order to the bidder whose quotation has been determined to be substantially responsive, conform to the terms & conditions, and specifications and who has offered the lowest evaluated quotation price.

4.2 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

5. General

5.1 Quantities given are approximate and the final order may be placed for more or less quantities.

5.2 The bids for the items, wherever indicated, will not be accepted without samples.

5.3 In all future references the Bid No. must be invariably mentioned.

5.4 Normal commercial warranty/ guarantee shall be applicable to the supplied goods.

5.5 The bidder has to mention their RST/CST/GSTIN No. in their quotations otherwise their bids are liable to be rejected.

5.6 Payment shall be made against printed, pre-receipted, and pre-stamped invoice/bill mentioning RST/CST/GSTIN No.

DEAN

Copy to:

1. Dr. B.L Salvi, Nodal Officer (Accounts), with a soft copy in PDF format to kindly arrange to upload the Bid Document on the College website and the State Public Procurement Portal.
2. The S.O. (A/C)
3. The tenders Notice Board

DEAN

-----x----- not to be scanned below this line -----x-----

Copy sent to the following bidders:

- 1.
- 2.
- 3.

FORMAT OF QUOTATION

(To be submitted on the Letter head of the Bidder)

S.N.	Brief Description of the Goods/ Services/Works with Specifications (including installation requirements, if any)	Unit	Quoted License fee per month in Rs. (In Figures and Words)
(1)	(2)	(3)	(4)
1.	CTAE Canteen Services/ सीटीएई कैंटिन संचालन का कार्य (Refer Section 2, 3, TB-A)	01	In Fig. _____ In Words Rs.: _____

DECLARATION

- (a) I/We declare that I am/ we are Manufacturers/ Whole sellers/ Sole distributor/ Authorized dealer/ bonafide dealers in the Goods and Related Services or Services/Works for which I/We have Bid.
- (b) I/We agree to supply the above goods/Services in accordance with the technical specifications within the period specified in the Bidding Documents. I/We further agree that our rates, if approved, shall remain valid for further 3 months from the Last Date of Submission of Quotations.
- (c) I/We have not been debarred by the State Government or the Procuring Entity.
- (d) If this declaration is found to be incorrect or I/We fail to supply the goods/services, then without prejudice to any other action that may be taken, the Supply Order/Bid, if any to the extent accepted, may be cancelled and I/We may be debarred from participating in future bids as per rules.

Signature of Bidder

Contact No.:

Name:

GSTIN No.:

Address of Bidder:

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निवादाता की मोहर

AGREEMENT

(to be executed by the successful bidder on a non-judicial stamp of appropriate value)

THIS AGREEMENT made on this _____ day of _____, between _____ of _____ (hereinafter "the Procuring Entity"), of the one part, and _____ of hereinafter "the Supplier"), of the other part:

WHEREAS the Procuring Entity invited Bids for certain Goods and Related Services, viz., _____ and has accepted a Bid by the Supplier for the supply of those Goods and Related Services for the sum of _____ (herein after "the Contract Price").

NOW THIS AGREEMENT WITNESS AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) The Procuring Entity's Notification to the Supplier of Award of Contract;
 - (b) The Bid documents submitted by the Service Provider including Price schedules/ financial bids and any supplementary documents submitted by the Service Provider and accepted by the Procuring Entity;
 - (c) The Special Conditions of Contract;
 - (d) The General Conditions of Contract;
 - (e) The Schedule of Services and Scope of Work;
 - (f) Instructions to Bidders;
 - (g) Detailed Notice Inviting Bids including addendums, if any;

This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, the documents shall prevail in the order listed above.

2. In consideration of the payments to be made by the Procuring Entity to the Supplier as indicated in this Agreement, the Supplier hereby covenants with the Procuring Entity to provide the Goods and Related Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
3. The Procuring Entity hereby covenants to pay the Supplier in consideration of the provision of the Goods and Related Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of India and Rajasthan on the day, month and year indicated above.

Signed by _____	for the Supplier
Witness 1 _____	Name: _____
Witness 2 _____	Designation: _____
	Address: _____
	for the Procuring Entity (On behalf of the Procuring Entity)
	Name: _____
	Designation: _____
	Address: _____